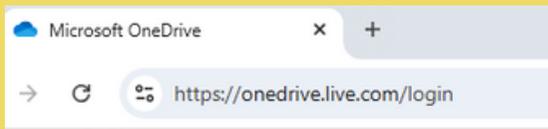


Access Microsoft OneDrive

Go to the Microsoft login page

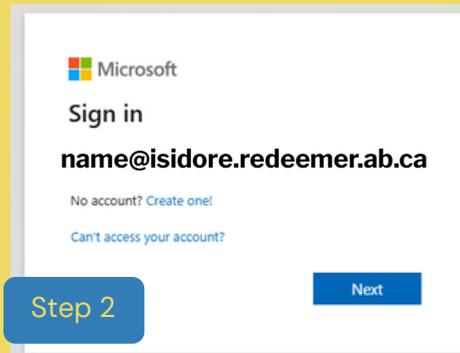
Open the following website:
<https://onedrive.live.com/login>



Step 1

Sign into your account

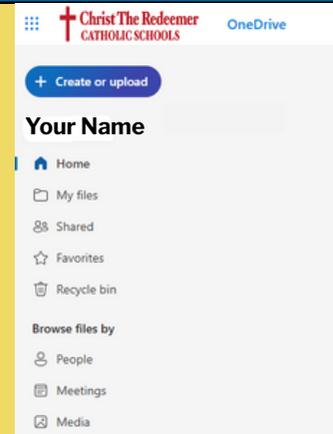
Sign in using your school Google login



Step 2

You now have access to your OneDrive account.

Here you can create or upload files & folders. Find your new files here.



Step 3

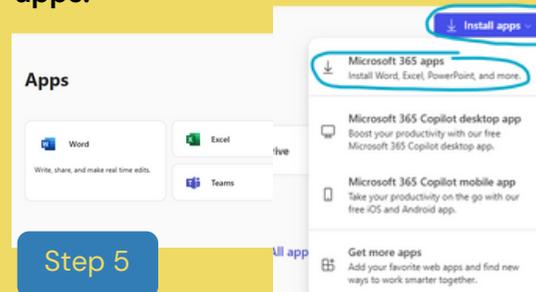
Install Apps to your computer

You can install the apps you need to your computer, if you prefer.
Select the **menu**; top-left and choose **More apps**.



Step 4

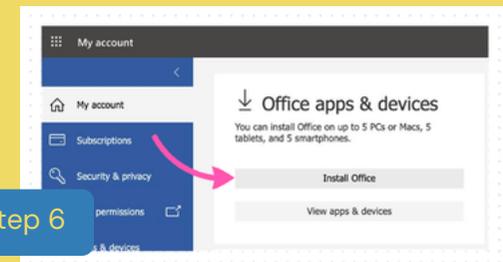
From the apps page, select **Install apps**; top-right and choose **Microsoft 365 apps**.



Step 5

Complete Install

Select **Install Office** and follow the installation instructions. You may need to open the downloaded file to start installation.



Step 6