

Family Service Coordinator (FSC)

Your family has a Family Service Coordinator (FSC) assigned to you to support you throughout the school year. You have likely communicated with this person throughout the registration process. Your FSC is here to support you with all things related to registration, reimbursements, completing your Home Education Program Plan, passwords and other administrative tasks. The FSC's are a great starting point if you have any questions at all.

FSC's are organized by the parent's last name and are as follows:

Gina Gilmore: A-G
Kerry Nugent: O-R
Kristy Packwood: H-N
Lynn Cooper: S-Z

Power School, School Engage and Passwords

SchoolEngage is the online platform used by our parents/guardians to:

- Register a student who is new to The Centre for Learning@HOME
- Register new members of the family
- Register a previous student returning to The Centre for Learning@HOME
- Complete required forms like the Home Education Program Plan, reimbursement form, etc.

Power School is our Student Information System. You can expect to receive login information for Power School in August. Once you receive PowerSchool login information you will then be able to access SchoolEngage through PowerSchool. If you can't remember your login and/or password for either system, please reach out to your Family Service Coordinator (FSC).

Visiting Teacher

A Visiting Teacher will be assigned to you at the start of the school year. Your Visiting teacher will visit with you twice in the school year to complete Home Education Progress updates. You can also reach out to your Visiting Teacher for advice and guidance when it comes to curriculum, resources and strategies.

Home Education Program Plan (HEPP)

The Home Education Program Plan (HEPP) is a legal document required by the Alberta government for all Home Education students. It lists goals, activities, topics and curriculum resources, as well as teaching and assessment methods.

HEPP's must be completed by September 30. The HEPP is found in your School Engage account, the same place you completed your registration form. You can update your HEPP throughout the school year if your program plans change. Home education funding will not be released to you until the HEPP has been completed and submitted to the CFL office via School Engage.

Home Education Visits

Refer to the Preparing for a Home Visit document on the Home Education web page.

Program Enhancement Events

All families are welcome to participate in the many activities and events throughout the province. You can submit receipts from these events for reimbursement. Be sure to include the details of the event on your HEPP. More information can be found on our website.



Home Education (Parent Directed) Information Kindergarten – Grade 12

www.centreforlearning.ca

Phone: (403)938-4119

Funding and Reimbursements

Each student has Home Education funding to work with each school year. Parents can make purchases directly related to the Home Education Program Plan, submit receipts and then be reimbursed. There are six reimbursement times each year: November, January, March, April, May, and June. Reimbursement Guidelines and a how-to guide to assist you with steps to submit a reimbursement can be found on the Home Education web page.

Who To Call for What

For anything related to registration, accessing your Power School or School Engage Accounts, forms, and reimbursements please contact your Family Service Coordinator. For anything related to your student's education at home (learning), curriculum, and what to include into your HEPP, please reach out to your Visiting Teacher.